AI locates · Evaluator checks

Evidence beside each published criterion

Each supplier's passage beside each published criterion, linked to the bid, with gaps to check before clarification. Your evaluators assign the scores.

Materials	Illustrative sample: one supplier's bid, its attachments and four published criteria.
Published criterion	**Each claimed reference is supported by a signed reference letter**
Stage	Before scoring

01 Published criterion	02 Supplier passage	03 Gap to check	04 Evaluator
A delivery plan with milestones	"Milestones are set out in section 4.2" DOCX Supplier response · p. 11	Located	Score: your evaluators — Your team decides, not AI
Each claimed reference is supported by a signed reference letter The example on the page · detail on page 2	"A reference is provided in Annex C" DOCX Supplier response · p. 6	Missing — No signed reference letter among the supplied annexes.	Score: your evaluators — Your team decides, not AI
Named key personnel with CVs	"CVs for the delivery team are in Annex D" PDF Annex D	Located	Score: your evaluators — Your team decides, not AI
A data protection approach	"We follow the buyer's data handling terms" DOCX Supplier response · p. 14	Unclear — No named controls. Clarification only if your rules permit it.	Score: your evaluators — Your team decides, not AI

SOURCE EXCERPTS · THE FINDING IN ROW 2

DOCX Supplier response · p. 6

"We delivered a comparable service for a public authority in 2024; a reference is provided in Annex C."

PDF Annex C, reference letter

Not found in the attachments.

WHY IT MATTERS

A reference without its letter is a claim, not evidence. Seen before scoring, the gap keeps the score defensible if the supplier challenges it at debrief.

WHAT THE EVALUATOR DECIDES

The evaluator checks the requirement and the supplied record. Your authorised team decides whether clarification is permitted and assigns the score.

SCORES STAY WITH YOUR EVALUATORS

Your evaluators assign the scores. Award decisions, clarifications and supplier debriefs stay with authorised staff.

- [ ] Requirement checked against the supplied record
- [ ] Clarification permitted under your rules
- [ ] Score assigned by your evaluators